

**MEETING MINUTES**  
**September 6, 2018, 9:30 a.m.–11:30 a.m.**  
**Edelbrock Centre**

<p><b>Attendance:</b> Lori Jane Del Medico, Jennifer Moore, Sylvie Gravelle, Kathleen McColm, Darla Fraser, Laura LaRocca, Anna Vanderlaan, Karine Barrass, Jane Hall, Sue Steer, Michi Motomura, Jacqui Rivers</p> <p><b>Guests:</b></p> <p><b>Regrets :</b> Ed Brennan, Lisa Romano-Dwyer, Gina Marion, Brenda Courtney, Isilda Kurichenko, Tracy Arthurs, Gina Marion, Sharon Doherty, Liz Robson, Nancy Stallmach</p>	<p>Chairperson: Lori Jane Del Medico</p> <p>Minutes: Laura LaRocca</p>
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Item	Discussion	Action	Person Responsible
<b>Welcome and Introductions</b>	We welcome Michi Motomura, who will be taking over Anna Vanderlaan’s role as EIP coordinator. Anna will be taking on a new role within WDGPH. Anna has done an amazing job for DuCK, and we wish her the best in her new role.		
<b>Agenda and Minutes</b>	Approved		
<b>Treasurer’s Report</b>	<p><i>Jennifer</i></p> <ul style="list-style-type: none"> <li>We’re in a good position financially. We’ve got about \$11,500 in the bank right now, and there is more coming in. We do need to consider in a more sustainable way how we do some planning for the EIP position as funding from County and DCAFS can’t be counted on every year. Will be worth looking at how some other planning tables fund this.</li> </ul>		
<b>Moving on Mental Health / Special Needs Strategy</b>	<p><i>Jennifer</i></p> <ul style="list-style-type: none"> <li>Operational committees have continued to do the work.</li> <li>Coordinated service planning has about 42 families and 14 more on wait list. Specialist in Fetal Alcohol Syndrom Disorder (Tara Leskey) became available in April.</li> <li>Integrated rehab update is coming soon.</li> <li>Moving on Mental Health operational committee meeting soon.</li> </ul>		
<b>Ministry of Children and Youth Services</b>	<p><i>Kathleen</i></p> <ul style="list-style-type: none"> <li>New ministry: Ministry of Children, Community and Social Services. Also includes immigration and women’s issues.</li> <li>Announcement of transfer of children and youth (to 21) mental health services to Ministry of Health.</li> </ul>		

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	<ul style="list-style-type: none"> <li>Will still be doing special needs, complex special needs, children’s treatment centres (OT/PT).</li> </ul>		
<b>Ministry of Education Update</b>	<ul style="list-style-type: none"> <li>Andrew Locker has changed roles. Carolyn Anco is the Education Officer in the Toronto office that will support the Early Years.</li> </ul>		
<b>Kindergarten Parent Survey (KPS) Update</b>	<p><i>Jane</i></p> <ul style="list-style-type: none"> <li>There will be a full report in the Fall. Jane provided some highlights.</li> <li>272 parents participated (314 in 2015—perhaps do to longer survey and it was online). Results are Dufferin only (Wellington/Guelph did not participate). Dufferin may not be continuing the KPS after this year.</li> </ul>	<ul style="list-style-type: none"> <li>Jane’s presentation is attached with the minutes.</li> <li>A copy of the 2018 survey questions is included. If there are any questions you are particularly interested in seeing a correlation with another question, let Jane know by Oct. 1.</li> </ul>	<p>ALL</p> <p>Jane’s email is jahall@dufferincounty.ca</p>
<b>Mental Health, Substance Misuse and Addiction Prevention (MHSMAP) Action Group</b>	<p><i>Anna</i></p> <ul style="list-style-type: none"> <li>MHSMAP is finalizing ethics approval for the Stress Lessons pilot from WDGPH. UGDSB provided approvals in May.</li> <li>MHSMAP is planning a teacher training and orientation day for October 2018. This training day will be delivered in partnership with the Psychology Foundation of Canada (developers of the Stress Lessons curriculum)</li> <li>The next MHSMAP Action Group meeting is September 18th</li> </ul>		
<b>Parental Support and Developmental Awareness (PSDA) Action Group Update</b>	<p><i>Anna</i></p> <ul style="list-style-type: none"> <li>PSDA is currently completing its formative evaluation of the Dufferin Basics program</li> <li>As of the end of August, the group had collected approximately 140 responses <ul style="list-style-type: none"> <li>Preliminary analysis (before data cleaning) indicates that the quality of the data is good</li> <li>On average, participants spent about 6-9 minutes completing the 21 question survey, showing that participants took time to reflect on their answers</li> <li>On a whole, the survey sample is similar to the population of Dufferin (location, age, % of newcomers etc.)</li> <li>About 90% of respondents were parents. This survey would benefit from recruiting more grandparents and older caregivers</li> <li>94% of respondents have been female. This survey would certainly benefit from increasing the number of male caregivers.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>PSDA is requesting that DuCK members help cross promote this survey, in particular with male clients they interact with (e.g., dad groups etc.)</li> </ul>	<p>ALL</p> <p>Survey link: <a href="https://wdgpu.blichealth.az1.qualtrics.com/jfe/form/SV_2aU2nxC8Fy9MeTr">https://wdgpu.blichealth.az1.qualtrics.com/jfe/form/SV_2aU2nxC8Fy9MeTr</a></p>

	<ul style="list-style-type: none"> <li>○ At this point it would not be possible for us to analyze response differences between men and women in Dufferin.</li> <li>○ The PSDA action group has taken some steps to increase the number of male respondents. WDGPH has agreed to fund additional targeted FB ads that will appear specifically to men in Dufferin County. The ads will also suggest that FB users "tag" their favourite dad, grandfather or other male caregiver in Dufferin. We are hoping to launch these targeted ads in mid-September.</li> <li>○ Content question responses:             <ul style="list-style-type: none"> <li>—Almost 100% of respondents knew that it's important to respond to a child when they are stressed</li> <li>—About 20% of respondents felt that you can spoil a baby by picking them up too much</li> <li>—About 18% of respondents thought that it's best to teach a child one language at a time</li> <li>—37% of respondents said that when you are playing with a child you should "always show the child how to the activity first and then let them try"</li> <li>—The most common places that parents seek information about parenting are: internet searches, family and friends and their doctor</li> </ul> </li> <li>● Staff from EarlyON and Jean Hamlyn Day Care report parents have responded positively to the survey so far</li> <li>● Funding was requested in the amount of \$221 to DuCK has approved PSDA's funding request for \$221 to purchase more scholastic books in order to expand the sample size for this survey (in particular to attempt to increase the number of male participants). In addition to this they have approved the cost of an addition 50 French language children's books and 50 additional Dufferin Basics stickers.</li> </ul>	<ul style="list-style-type: none"> <li>● DuCK approved PSDA's funding request for \$221. In addition to this, DuCK approved the cost of 50 French language children's books and 50 additional Dufferin Basics stickers.</li> </ul>	
<p><b>Communications Committee Update</b></p>	<p><i>Jane/Anna</i></p> <ul style="list-style-type: none"> <li>● We have our two promotional MyDufferin banners. Will send out communication to see who can display a banner and we will make up a schedule. Sue Steer suggested perhaps having one for each school. Will look into whether UGDSB and CS Viamonde is interested.</li> <li>● Anna has designed a new website for DuCK through Wix, a free website building platform. We're putting the finishing touches on it and plan to launch it in October when our current website domain expires.</li> </ul>	<ul style="list-style-type: none"> <li>● Consider whether your organization can display a stand-up banner.</li> <li>● Communication will be sent out about banner and a schedule will be drawn up.</li> </ul>	<p>ALL Communications Committee</p>

	<ul style="list-style-type: none"> <li>Working on the parenting workshops poster.</li> </ul>	<ul style="list-style-type: none"> <li>Will look into whether school boards will display a banner at each school.</li> <li>Send Laura information about upcoming parenting workshops</li> </ul>	<p>Communications Committee ALL</p>
<p><b>Information Sharing</b></p>	<p><i>Lori Jane</i></p> <ul style="list-style-type: none"> <li>Directed to do a Children’s Services Plan by Ministry (2020-2025). The parent component of the survey is almost complete and a link will be sent out. There will also be a service provider component. Jen Kirkham will be coming to the next meeting to present more information.</li> </ul> <p><i>Sue</i></p> <ul style="list-style-type: none"> <li>Early Years focus will be on providing support to teachers who are brand new to kindergarten and those teaching a K-1 combined class.             <ul style="list-style-type: none"> <li>Building administrator capacity and providing resources, especially around assessment is a continued area of focus. This will include a monthly newsletter with tips, strategies and links to resources.</li> <li>Dufferin-Peel continues to offer many summer institutes (free summer professional development for teachers to access). These were very well attended topics included implementing the Kindergarten curriculum, reporting, documentation of learning, outdoor learning spaces, self-regulation, etc.</li> </ul> </li> <li>Parent and Family Learning Centres have all transferred out of Dufferin-Peel—the EarlyON at St. Peter’s, Orangeville is the only site housed within our schools.</li> <li>The implementation of on-line registration is complete. Parents registering at the kindergarten level are provided access to a survey regarding their experiences with childcare and community supports.</li> <li>Outdoor learning spaces have provided a garden focused on the Indigenous teachings of the three sisters (corn, squash, beans).</li> <li>Well-Being strategy: Thrive.             <ul style="list-style-type: none"> <li>3 core elements: teaching, equity and access.</li> <li>Our focus has been informed greatly through student voice (secondary student leaders, survey and focus groups). Students want to know how to access service and how to direct their friends to services. The equity survey was open to any secondary school student—over 3000 responses—which was followed by focus groups from every secondary school.</li> <li>The mentally health classroom resource has been parceled down to</li> </ul> </li> </ul>		

compact units that can be delivered to teachers based on interest, need and priority.

- The MDI well-being asset survey (grade 4, 6 and 8) was administered in June 2018. The follow-up survey will be implemented in 2 years and will include grade 10. We look at 9 factors that influence mental health. The 3 year, Mental Health and Well-Being Strategy is ready to go. We will share the strategy and action plan once it has been shared with the trustees.

*Anna*

- Part of her new portfolio is mental health promotion. Working internally to come up with a mental health promotion strategy. Looking to do some community consultation.

*Jennifer*

- Talk-In Clinic has moved from Tuesdays to Wednesdays.
- Last year, they started a junior LGBTQ group (11-14). The need is astronomical and the kids were coming in younger and younger.
- Child Protection Services has had a lot of staffing changes. They're in the midst of implementing an enterprise system which is a huge undertaking.

*Lori-Jane*

- Two new managers: Anna McGregor now director of community services; Kurtis Krepps community support; Christine Madden taken on his role

*Sylvie*

- Two new schools—Bowmanville and Bayview.
- New daycare at Quatre Rivières. Before and after school program with 28 children. They opened a second class of kindergarten. Working on plan for EarlyON for next September
- 48 daycares in school, 2 EarlyONs + 4 more in the coming year, 2 before and after school programs.

*Laura*

- 2019 is DPSN's 20<sup>th</sup> Anniversary. Stay tuned to find out how we'll celebrate.

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<b>Next Meeting</b>	<p><b>2018 meeting dates:</b></p> <p>Friday November 2      9:30 am–11:30 am</p> <p><b>Edelbrock Centre</b> <b>30 Centre Street, Orangeville</b></p>	<p>Please note the date change for November's meeting. It will take place on FRIDAY November 2.</p>	ALL
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